



CALCULATED BOOKS

CALCULATED BOOKS, LLC

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Gaithersburg, Maryland 20878

 Phone (301) 363-7363

 contact@calculatedbooks.com

Company Brochure 2021/22



WE HANDLE THE MOST TEDIOUS BOOKKEEPING TASKS OF YOUR BUSINESS OPERATIONS.

ABOUT US

We are a virtual accounting firm that helps our clients reduce their tax bills, budget management, handle their invoices, monthly reports, and payroll. We are completely cloud-based so you can safely access your data anywhere you are.



SHERALINE THOMAS, EA

We are a virtual accounting firm that helps our clients reduce their tax bills, budget management, handle their invoices, monthly reports, and payroll. We are completely cloud-based so you can safely access your data anywhere you are.



Having balance is key! When Sheraline isn't working with clients, she is busy creating and enjoying life. She loves traveling, reading, listening to music and walking or jogging outdoors just to have quiet time to think. She values meeting new people and learning new things. Sheraline and her family currently live in Maryland.



LET THE PROFESSIONALS HANDLE YOUR BUSINESS'S ACCOUNTING & UPCOMING TAX SEASON!



Tax Preparation

Personal and Business federal and state income tax preparation, related forms and schedules, and e-filing.

- Business Taxes
- Individual Taxes



Bookkeeping and Accounting

- Monthly/quarterly bookkeeping services: bank reconciliations, a/r, a/p, categorize transactions, enter, review & reclassify transactions.
- Financial statement preparation: income statement (P&L), balance sheet, and cash flow statements.
- Monthly/quarterly meetings.
- Unlimited email support



Other Services

- Annual Year-End Diagnostic Review
- Audit services
- Payroll services
- Clean-up/Catch-up services
- Business Advisory services
- Financial Forecasting & Budgeting
- Tax Planning Services

