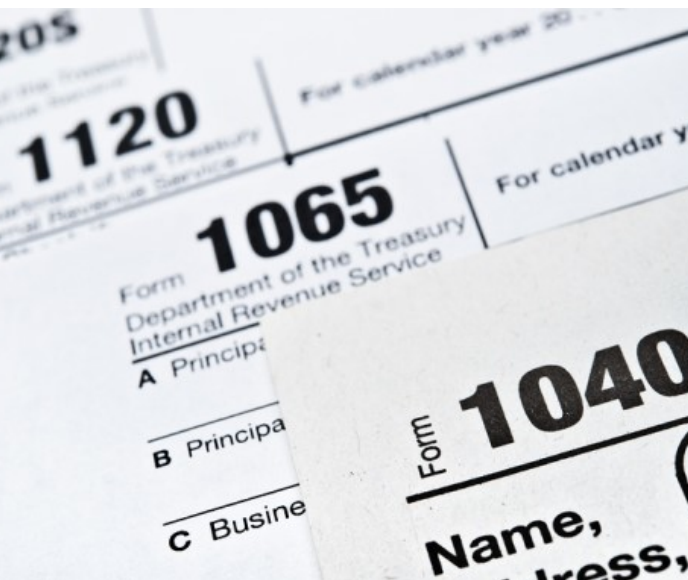


**Y**ear-round tax planning  
for individuals and  
businesses.



*Our knowledgeable staff is ready and willing to assist you with all of your tax needs. We specialize in both current and prior year returns as well as ALL state returns.*

### STAFF

- Lee Williams, A.F.S.P., General Manager
- Jackie Wise, A.F.S.P., Office Manager
- Caroline McGahan, Office Administrator
- Virginia Laney, Sr. Tax Preparer
- Shauntel Eisenhauer, Sr. Tax Preparer
- Susan Lang, Sr. Tax Preparer
- Eleanor Lockington, Sr. Tax Preparer



757-481-4800 **TEL**  
757-481-4848 **FAX**  
[www.CoastalTaxService.com](http://www.CoastalTaxService.com)

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*Bookkeeping  
Individual Tax Returns  
Business Tax Returns  
Estate / Trust Tax Returns  
Non-Profit Tax Returns  
Quarterly Payroll Reports  
W-2s & 1099s*

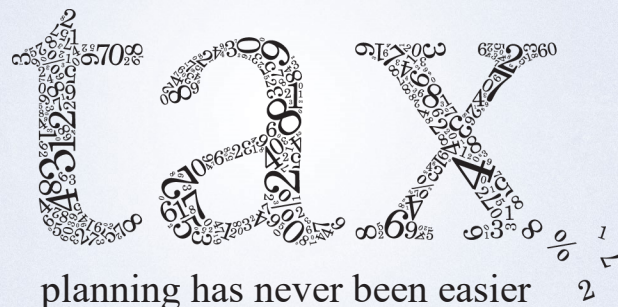
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*Coastal Tax Service offers a wide array of services including individual and business tax service, estate, trust & non-profit tax service as well as Bookkeeping services.*



## WE WORK YEAR-ROUND TO MINIMIZE YOUR TAX BURDEN



THE CHILD CARE CREDIT IS ACTUALLY A **DEPENDENT CARE CREDIT**. YOU CAN COUNT THE DAY CARE / HOUSEHOLD SERVICES YOU PAY FOR A DEPENDENT OF ANY AGE (INCLUDING A SPOUSE OR A PARENT) WHO IS PHYSICALLY OR MENTALLY INCAPABLE OF SELF-CARE AT ANY TIME DURING THE YEAR.

### BOOKKEEPING

Simply put, bookkeeping is the process of recording and maintaining the various financial transactions of your business. Bookkeeping encompasses every transaction engaged in your business, no matter what size; your sales, purchasing, employee hours and payroll are all covered by your bookkeeping process.

Bookkeeping is not an easy task, particularly for a small business owner who is already juggling the many other aspects of running a company. Given the demands of bookkeeping, outsourcing this task to a competent, reliable professional may be the most practical solution in many cases. Coastal Tax Service is fully aware of how demanding bookkeeping can be, and this is a big reason why we're very proud to offer top-quality bookkeeping services to our small business clients at affordable rates.

### BUSINESS, ESTATES & TRUSTS TAX RETURNS

Estates and non-grantor trusts must file income tax returns just like individuals, but with some important differences. While most tax preparation offices only provide personal tax return assistance, Coastal Tax Service offers a wide array of tax services including business returns, from C and S Corporations, to LLC's, partnerships and sole-proprietorships. We also prepare tax returns for estates, trusts and non-profits.

### INDIVIDUAL TAX RETURNS

Our staff has years of experience in tax preparation, completing current and prior year federal and state tax returns, as well as completing returns from many different states and localities.

*Serving Ocean View, East Beach, Norfolk  
and the surrounding areas.*

ALBERT EINSTEIN ONCE SAID: "THE HARDEST THING IN THE WORLD TO UNDERSTAND IS THE INCOME TAX."

*"... your **YEAR-ROUND** tax and bookkeeping service ..."*



Tax season may end in April; however, your tax needs continue all year round. This is why Coastal Tax Service is your **YEAR-ROUND** tax and bookkeeping service. We are not just open a few hours during the off season—we are open 5 days a week as well as available nights and weekends by appointment. *Come to the light, we'll treat you right—Coastal Tax Service.*



#### **Visit us TODAY!**

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Norfolk, VA 23518  
757-481-4800 - office  
757-481-4848 - fax  
[www.CoastalTaxService.com](http://www.CoastalTaxService.com)  
[taxpro@CoastalTaxService.com](mailto:taxpro@CoastalTaxService.com)

#### *Did you know?*

IF YOUR CHILD IS A **FULL-TIME STUDENT** FOR FIVE MONTHS OF THE YEAR AND IS UNDER 24 YEARS OLD, HE (SHE) MAY STILL BE YOUR DEPENDENT

