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| **FEE STRUCTURE**  **Fees are based on individual and business complexity of the return and fees will be determine from interview**  **Dropping off Documents by Office**  **Please make sure all documents are in enclosed envelope for privacy and confidentiality – with name and telephone number**  **Office Location**  **2375 E Camelback Rd**  **Floor 6th**  **North Elevator Lobby**  **\*\*\*Save Gas and Time \*\*\***  **Mail your documents to Mailing address**  **Malone Income Tax Time**  **3219 E Camelback Rd #440**  **Phoenix, AZ 85018** |  |  | |  | | --- | | Recipient Name Address City, ST ZIP Code | | **Malone Income Tax Time Co**  **2375 E Camelback Rd Suite 600 Office 609 Phoenix, AZ 85016** | |  | |  | | --- | | Malone Income Tax Time Co  **Business practice revolves around individual and small business tax preparation**. | |  | |  | |  | |

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| |  | | --- | |  | | **What to bring to office**  * **New customers – personal Id, driver’s license, social security card for you and spouse, dependents** * **Forms, W2, 1099Misc, 1099INT, 1099G, 1099DIV,1099R and all forms of income** * **Self- employed and rental property – need a written report for income and expenses** * **Social Security benefits/Disability** * **Other income** * **Deductions – receipts for donations, medical/dental expenses (add your totals)** * **Statement from taxes you paid such as real estate taxes, personal property taxes** * **Form1098 home mortgage interest** | | |  | | --- | | Filing your annual tax return can be a complicated and frustrating. If you don't have time or don't trust yourself to wade through the tax code, you can entrust your filing to a professional tax preparer.  Malone Income Tax Time has the skills and knowledge of tax regulations to take care of the whole process for you and has practice for 25 years. Member – NTAP –National Association of Tax Professionals | | * **Job expenses (receipts) and mileage log** * **Form 1098T – education credit** * **Proof of health insurance** * **Health insurance Marketplace statement Form 1095-A for those who have insurance through marketplace – this will allow to claim the premium tax credit.** * **Marketplace Insurance - Hardship Exemption certificate number requirement – preventing you from being able to purchase health insurance coverage. (you will need ECN (Exemption Certificate Number) this number is required to report on return)** * **Health coverage exemption will be determined during office visit**  Fee Structure **Fees are based on individual and business complexity of the return and fees will be determine from interview** | |  | **Contact Us** **Hours of Operations -** **Call for schedule appointment**  **Malone Income Tax Time Co**  [**malonetaxes4u@yahoo.com**](mailto:malonetaxes4u@yahoo.com)  **Office telephone 602-387-5180 or 602-546-7552**  **cell 602-475-1345**  **Fax 602-391-2753**  Cross street 24th and Camelback  **2375 E Camelback Rd Ste 600, Office 609 (Regus Business Center)**  **Phoenix, AZ 85016**  **Website - TaxProfessional.com**  [Map of 2375 E Camelback Rd, Phoenix, AZ 85016](https://www.google.com/maps/place/2375+E+Camelback+Rd,+Phoenix,+AZ+85016/data=!4m2!3m1!1s0x872b0d6ef24172e3:0xf12384ee07e1bd6b?sa=X&ved=0ahUKEwig7cjWurbJAhUK82MKHSN7Bw8Q8gEIIzAB) |
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