

Our goal is to help you succeed through quality Bookkeeping, Business Planning and Tax Preparation Services at a reasonable price.

Good bookkeeping services will ensure that your small business achieves efficiency in the long run, which translates to profitability and overall good business health for your organization.

## Services

- Tax Preparation for:
  - Individuals (Federal and all States)
  - Corporations, LLC's, Partnerships, Non Profits)



- Payroll and Payroll Tax Services
- Full Service Accounting and Bookkeeping Services
- Financial Statements and Reports
- Business Planning / Budgeting / Cash Flow Projections
- Bill pay for Individuals and Businesses
- Controller by the day (only pay for the hours I devote to your company)
- Consulting
- Training, Set-up or Assistance for QuickBooks
- Tailored Services for occasional assistance

More than 40 years accounting experience, mostly as controller and CFO of manufacturing companies (25+ years).

Preparing tax returns for individuals and businesses since 1980.



- Directed and controlled financial operation of several manufacturing companies ranging in size from 50 to 200 employees. (25+ Years)
- Wrote business plans that resulted in approved Bank and SBA loans enabling companies to expand and be more profitable.
- Prepared several companies for (first time) 3 year audit by Big 6 Audit Firm by completing all required audit schedules and verifying that all financial records were accurate and complete, ensuring that audit went smoothly and was done on time and below budget.
- Providing bookkeeping and accounting services to many different kinds of companies, including manufacturers, retailers, service businesses, physicians and several Indian Tribes.

Licensed by the State of Nevada to conduct business as a "Document Preparation Service" certification # NVDP201711171784 I am not an attorney authorized to practice in Nevada and am prohibited from providing legal advice or legal representation to any person.