

Your Financial and Record-keeping Consultant,

leveraged with years of Tax experience and knowledge.

Helping you to achieve your goals for success…easier *and*  with less worry,

We provide ***small businesses, corporations, and individuals*** with services tailored to meet their needs in the following areas:

* **Business Formation and Development -** Analysis and explanation, followed by planning and preparation for the:
	+ - Determination of which “entity type” bests suits the organizing individuals’ needs;
		- Formation of the “business structure”, and required applications to the federal, state and local governmental agencies; and
		- Establishing successful “business operations”, including accounting records and recommendations for legal agreements.
* **Tax Compliance and Preparation -** Consulting and preparation of governmental agency filings, including:
	+ - Federal and State registrations and annual income, sales and use tax, and payroll returns, including multi-state and multi-tiered reporting;
		- Local registrations and annual filings for licenses and property tax returns;
		- Analysis and response to governmental agencies’ inquiries, notices and paper audits;
		- With explanations to our clients of the tax matters reported.
* **Accounting and Financial Consulting -** Analysis and consulting of our clients’ accounting records and financial statements to:
	+ - Assist and answer a client’s understanding of accounting, referenced to tax reporting;
		- Improve recording of bookkeeping transactions and record maintenance; and
		- Re-design financial statements for better understanding and decision-making.
* **QuickBooks Mentoring -** Assisting our clients’ understanding of QuickBooks usage with:
	+ - By providing an explanation and handouts of how QuickBooks works to save you clients time and effort, without having to be accountant;
		- Our “Afternoon Pledge” – With initial set-up of the data file, a client can learn to do their own bookkeeping through the completion of a bank reconciliation in usually one afternoon;
		- Providing additional QuickBooks consulting to continue to foster better understanding of financial reporting, referenced to tax reporting.
* **CFO Services -** Providing in-office financial officer services to small businesses who need more than a bookkeeper:
	+ - Recording or modifying bookkeeping transactions to meet specific reporting needs;
		- Assist the bookkeeping staff in their understanding of the accounting records;
		- Analysis of the financial reports to make financial recommendations in receiving customers deposits, and paying employees, vendors, and lenders;
		- Analysis and recommendations on financial operational matters, such as subcontractors, insurance, and other compliance matters.

Since 1988 (30+ years), John has worked as a professional Accountant, with emphasis on tax preparation and compliance, including:

* Multiple years as the Financial Officer for small businesses - Directly-hired, or as a Consultant;
* Six years as a Tax Manager, plus
* Nine years as a Supervising Senior Accountant with larger, local CPA firms; And
* Two years as a Corporate Compliance Manager for $100 million start-up firm.

Your Tax CFO, LLC capabilities foster full client services, including the service listed above, plus:

* Managing and coaching staff and clients.
* Experienced Consultant, Treasurer & Board Member to Not-for-Profit organizations.

Please call us with questions, or suggestions, on how we can best help you and your associates.

 **Your Tax CFO, LLC**

 John N. Renshaw, Jr.****